



# Foreign Affairs Manual

## 1 FAM – Organization and Functions

**Change Transmittal:** ORG-204

**Date:** February 10, 2009

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### 1 FAM 240 Office of the Legal Adviser (L)

#### Changes

1. This subchapter is revised throughout.
2. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
3. Revisions since the last update appear in italics and dark magenta. Other than formal titles, the italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.
4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

#### Filing Instructions (Paper Copies)

1. Remove 1 FAM 240 (issued under TL:ORG-139, 06-15-2005, 17 pages) and insert the revised subchapter (CT:ORG-204, 02-10-2009, 20 pages).
2. After inserting the material in the binder, insert this transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:ORG-204, and initial.

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